

MINUTES

AGM MEETING MINUTES

SATURDAY, 9 MARCH 2024 | 1330 – 1500

Attendees		Apologies	
Zoom – Dee Bond	Zoom - Chris Hoffman	Zoom - Reuben Hansen	Attendance List - AOPA AGM 24.xlsx

APOLOGIES

John McCaul	Steve Horne	John Evans (nominated)	Charlie Drapier
John Managh	Jules & Jenny Tapper	Ivor Yockney	Pat Lyford
Russell Taylor	Brendan & Robyn Carroll	Brian Hore	Mark Watson
Ruth Orbell	John Beattie	Lynne Ferguson	Phil Seale
Graeme Weck	Mike Oakley	Robbie Burnside	Ross Pridham
Graham Bethell	Kevin Ormond	Shaun Gilbertson	Paul Finch
Dennis Thompson	Tim Pearce (nominated)	Matt Anderson	Stuart Bamber
Daniel Irvine	Margaret Wright		

Item	Topic	Discussion	Who
1	Welcome		
1.1	Welcome	Sue welcomed all those present at Timaru Airport for the 53 rd AOPA NZ AGM and also welcomed those members connecting by ZOOM	Sue Kronfeld
2	Attendance and Apologies		
2.2	Attendance and Apologies	Attendance List - AOPA AGM 24.xlsx	Karen Williams
2.3	Obituaries	Sue ask that those people present to stand for a moments silence to acknowledge members who have passed away during the last 12 months	Sue Kronfeld
3	Previous Minutes		
3.1	Minutes of last meeting; Saturday 4 th March 2023 at 10.30am	Previous minutes have been circulated with AGM documents and where taken as read	

Item	Topic	Discussion	Who
3.2	Matters Arising from Previous Minutes	<p>Ian Andrews - Correction – page 10 – 11 – Ian Andrew was not as the immediate past president, but is actually a Past President. The Air system review panel</p> <p>Dee Bond – Questions from previous minutes, any update of the AOPA Flight Simulator. Ian Sinclair replied– currently at Masterton and will be at Wanaka. What’s happening with the Simulator in schools – Ian Sinclair replied that this will be something the trust will undertake. Kapiti Airport – Chris Hoffman replied – the update he wrote has all the up to date information.</p> <p>Moved Actions accepted Moved: Sue Kronfeld Seconder: Geoff Van Asch Carried: All</p>	
4	Presidents Report		
4.1		<p>4 President 2024 Final.docx.pdf</p> <p>Motion: Move that the President’s report as circulated be accepted Moved: Ian Sinclair Seconder: Geoff Van Asch Carried: All</p>	Sue Kronfeld
5	Financial Reports		
5.1	Financial Report	<p>5 2023 annual accounts AOPA signed.pdf</p>	Geoff van Asch

Item	Topic	Discussion	Who
		<p>The meeting was invited to ask questions about the Financial Reports which had been widely circulated prior to the meeting.</p> <p>Queries</p> <p>Steve Brown – how are the chart books tracking? Geoff Van Asch replied - At the same time last year we have doubled sales. Don Ryder replied – If sales are going down, then pilots are using old chart books.</p> <p>Geoff Van Asch</p> <p>400k in bank account, trading profit 20k</p> <p>More money going to Kapiti Airport, treated cash as there for a rainy day and we will assist where we can.</p> <p>CMVP – we will be annualising the CMVP and invoicing annually.</p> <p>Executive Meetings Costs – yes, I have looked at it. Getting 10 executives from around the country to get a face-to-face meeting 4 x a year, this is the cost.</p> <p>Trust – will ask the floor about moving money to the trust to foster youth in aviation.</p> <p>EFTPOS machine – will be using the machine rather than cash from now on at fly ins, etc. So, the auditor doesn't ask who has cash.</p> <p style="text-align: center;">Motion: Move that the Financial Reports be accepted as tabled Accepted: Geoff Van Asch Secunder: Dr Stephen Brown Carried: All</p>	

Item	Topic	Discussion	Who
6	Charitable Trust		
6.1	AOPA NZ CHARITABLE TRUST	<p>6 AOPA Charitable Trust Deed for Distribution.pdf</p> <p>Presentation and adoption of the Deed of Trust establishing AOPA NZ CHARITABLE TRUST and election of initial trustees. Motion: Move that the Charitable Trust be adopted as tabled.</p> <p>After our attempt to get a charitable trust off the ground, we have gone back to the legal people and have ended up with a separate document for a Charitable Trust.</p> <p>Life Members have commented, lawyers have reviewed, we have finally got to the final document which the executive would like to put in front of this meeting.</p> <p>Once this is accepted then we will talk about the trustees.</p> <p>Ross Millichamp – there is one step that Geoff Van Asch has not described and that is that we need to get it approved by the Charitable trust Commission and then they need to sign it off.</p> <p>Questions</p> <p>Don Ryder – I thought the copy of the trust was the old version. The yellow spaces are the three trustees which will be inserted once that are agreed on. We will not have to rewrite the document if the trustees resign.</p> <p style="text-align: center;">Accepted: Geoff Van Asch Secunder: Murray Patterson Carried: All</p>	Geoff van Asch
6.2	Election of Initial Trustees	Sid McAuley (1), Mandy Deans (3) and Louise Aubrey (2) Geoff Van Asch spoke about the reasoning around the elected trustees	Sue Kronfeld

Item	Topic	Discussion	Who
		<p>On going trustees, three-year rotations (1 will only stand for 1 year)</p> <p>Russell Verity - Comment – I note that the constitution is silent on how these are elected. We need transparency around this. I think it would be helpful, that it is minuted, that we know how in the future the trustees will be vetted and elected.</p> <p>Roger van der Zanden – Question – Trust Funds – the initial settlement is \$100, there is around 400k in the account, how much will be paid to the trust? What happens when the trust is ended? GVA replied - Too get charitable status, the money cannot come back to AOPA. We will figure how much we will put in as seed capital, this may be a loan, or a capital gift. The life members will give their opinion on what that gift should be.</p> <p>Mr Ian Andrews – it’s the transferring the money from AOPA the club to AOPA the trust. This trust is not for a rainy day. Ross Millichamp – this is one of the things we talked about, but it doesn’t really work until it gets money in it, there will be expenses until it is up and running. Giving money from AOPA the organisation to the Trust, this money is for admin, so that donations are used to the good stuff, AOPA may need to help get the trust through the first couple of years – expenses and stuff Sue Kronfeld - We are treading carefully as it is a separate entity, this is why I want you to meet the trustees. I want you to meet the trustees so that you can be ensured that the trustees we have are worthy.</p> <p>Steve Brown – we have had a lot of issues over the years, my concern is that you have 100k in a reserve legal account. We should be spending our money on promoting aviation. If we are looking at only providing the trust with money to cover fees, we should go big. Murray Paterson I agree with what Steve said, we need to encourage young people into aviation, however, to say we don’t need a fund is short sighted. There will come a day when we will need it.</p>	

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		<p>Murray Paterson also suggested that AOPANZ should fund the first years of administration.</p> <p>Sid McAuley – Bio – married for 41 years. – partly recorded Mandy Deans – recorded Louise Aubrey - recorded</p> <p>Motion: Move that the “AOPA NZ elected Member Trustees” be Elected as the initial Trustees of the Charitable Trust Accepted: Geoff Van Asch Secunder: Mr Gordon Carried: all</p>	
		<p>Stu Haynes Bio - recorded</p> <p>Motion: Move that the Stu Haynes be Elected as the initial AOPA NZ Officer Trustee Accepted: Geoff Van Asch Secunder: Mr Bruce Gordon Carried: All</p>	Sue Kronfeld
	Proposed	<p>Geoff Van Asch – proposing that 100k be moved to the trust. Revised to 50k load and 50k gift. Moved, we roll back to the original of 100k being a gift. Proposed: Geoff Van Asch Secunder: Ian Andrews Carried: All</p>	

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		<p>Roger Van Der Zanden– I don't know the details on what constitutes a transaction, whatever the sum is decided, this enables the trust to get through the first year and then revisit this around.</p> <p>Geoff Van Asch – there will be legal, account, travel, admin – trustees doing off their own back.</p> <p>Mr Brent Feguson - 100k is way over the top to get it up and running. 10k more realistic. If they need more funds, then ask.</p> <p>Ian Sinclair – we have decided we want a trust, we see a need, I would support the amount of money, don't make it conditional.</p> <p>Dave Paterson - Is one year enough, one-year goes very fast, give them 2-3 years and give these guys a go</p> <p>Steve Little - 50/50 – loan or gift – 1 year not enough</p> <p>Steve Brown – will love to see them do the good, 10k won't see them doing anything except asking for money. It's a lot easier to spend money than it is to ask for it.</p> <p>Alistair Mathews – 50/50 – give them a reasonable sum.</p> <p>Sid McAuley- How is the loan to be paid back?</p> <p>Murray Paterson – give it 300k to give it some wheels to get going. We have the golden opportunity to get going. We don't know what the plans are, but there are some exciting ideas. Meet for the first year around the table, important. I find face to face are more rewarding and productive.</p> <p>Ian Sinclair – completely disagree on the 300k. The important thing is that the trust is set up and will be working towards young people in aviation. It is hard to give money away, if we give them 100k. Give them a chance to get on with it.</p>	

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		Ross Millichamp– I guess that looking from the Executive , if we give the trust the 100k, we will need to have a strategic conversation on the executive as to how much we need going forward.	
7	AOPA NZ Election of Officers for 2023 – 2024		
7.1	President	Nominations: Sue Kronfeld Elected President: Sue Kronfeld	
7.2	Vice President	Nominations: Ross Millichamp Elected Vice President: Ross Millichamp	
7.3	Committee	<p>Nominations: Peter Armstrong Geoff van Asch Ian Sinclair John Evans Neville Bailey Stu Haynes Tim Pearce Reuben Hansen</p> <p>Elected Committee: Peter Armstrong Geoff van Asch Ian Sinclair John Evans Neville Bailey Stu Haynes Reuben Hansen Tim Pearce</p> <p>Move that the election of officers 24/25 has been held and members be elected.</p> <p>Moved : Sue Kronfeld Seconded: Dave Patterson</p>	

Item	Topic	Discussion	Who
		All: All	
8	Fixing of subscriptions and entrance fee.		
8.1	Fixing of subscriptions and entrance fee.	<p>The executive committee’s recommendation that the annual subscription for 2024 year remained unchanged for each category, \$120 Pilot Associate and \$20 for Family. Moved: Geoff Van Asch Seconded: Dr Stephen Brown Carried: All</p>	
9	Appointment of Financial Reviewer		
9.1		<p>Motion that David Shelton of J.W. Smeaton & Co. be re-appointed as financial reviewer for the following year. Geoff Van Asch - Nelson Marlborough Audit be the reviewer for the 24 accounts. Moved : Geoff Van Asch Seconded: Alistair Mathews Carried: All</p>	
10	General Business		
10.1		<p>Richard Bradley - Commended committee on the wonderful work that they are doing on advocacy. And the wonderful work on the trust.</p> <p>Ian Sinclair - IAOPA – Sue Kronfeld reported her experience. Roger Van der Zanden – Rates and Fees are going up. What can they do about it? Does AOPA have something in place to argue with all the councils</p> <p>Neville Bailey – Ashburton – have raised landing fees, a touch and go fee, and an increase in hangers leases,</p> <p>Peter Armstrong – opinion Hamish Ross – CAA submissions – trial flights and cost sharing Richard Bradley – Rueben working on this, will be bringing it to the table at the next exe meeting.</p>	

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11	Venue for AGM 2025		
11.1		Sue Kronfeld moved that the next AGM to coincide with a Northern Safari to be organised by the Executive Committee.	
12	Closing		
	4	<p>The President thanked the members present for their attendance and declared the meeting closed at 3.11pm</p> <p>Signed</p> <p>.....</p> <p>Sue Kronfeld (President)</p> <p>.....</p> <p>Ross Millichamp (Vice President)</p>	